

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING AGENDA

Tuesday, April 21, 2020 @ 5:00 PM
Conference Room – C117

FUTURE MEETINGS	
May 21, 2020– 6:30 pm	Board Meeting
June 18, 2020 – 6:30 pm	Board Meeting

Meeting called to order at _____ with _____ presiding.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS:

Dr. Marcus Dean, President	_____	_____
Paul Cronk, Vice President	_____	_____
Faith Roeske, Board Member	_____	_____
Sara Hatch, Board Member	_____	_____
Matt Hopkins, Board Member	_____	_____
Susan Abbott, District Clerk	_____	_____

ADMINISTRATION:

Michael Dodge, Superintendent	_____	_____
Chelsey Aylor, PreK–12 Principal	_____	_____
Eric Talbot, PreK–12 Assistant Principal	_____	_____
Joseph Butler, Business Manager	_____	_____
Betsy Hardy, Director of Technology	_____	_____
Annie West, Director of Special Education	_____	_____

1. PRELIMINARY MATTERS/PUBLIC COMMENT

(Public comments are limited to 5 minutes. Please understand that the Board and Superintendent will not reply at this time. However, we will discuss it and share a response by phone or in writing. If you share a public comment, please sign in and share your name, phone number and address.)

2. PROGRAMS/PRESENTATIONS

2.1 Clark Patterson Lee – Capital Project Updates

3. DISCUSSION/WORK SESSION:

3.1 Review Administrators’ Reports:

Mrs. Aylor, PK-12 Principal

Mr. Talbot, PK-12 Assistant Principal

Mrs. Hardy, Director of Technology

Mrs. West, CSE Chair

3.2 Superintendent’s Report: Mr. Dodge

3.3 Work Session

3.4 Board Dialog

4. BUSINESS/FINANCE:

4.1 Business Administrator’s Report

4.2 The Board of Education approves the Treasurer’s Report

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

5. EXECUTIVE SESSION:

5.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, and labor negotiations as specified in the open meeting law.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

5.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6. OTHER ITEMS: Determine the date of the next regular board meeting.

7. CONSENT VOTE:

7.1 The Board of Education accepts and approves of:

7.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of March 26, 2020 meeting.

7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from March 27, 2020 to April 21, 2020, the BOE hereby approves said recommendations.

7.1.3 The Board of Education moves to add addendum(s) _____ to this meeting agenda.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

8. OLD BUSINESS

9. NEW BUSINESS

9.1 Motion by _____, second by _____, to adopt the 2020-2021 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget.

_____Aye _____Nay _____Abstain Accepted/Rejected

9.2 Be it resolved that, the Fillmore Central School District Board of Education casts its vote for the three vacancies on the Board of Cooperative Educational Services to be filled at the annual election to be held on April 21, 2020 as follows:

CAST ONE VOTE FOR EACH VACANCY

Area 1 – Vacancy – 3 year term

Jeri Reichman _____
PO Box 246
Whitesville, NY 14897

Area 4 – Vacancy – 3 year term

Candace Clemens _____
3423 Fortune Drive
Allegany, NY 14706

Area 9 – Vacancy – 3 year term

Brad Sande _____
115 Fairmont Avenue
Salamanca, NY 14779

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject

9.3 CAPITAL RESERVE FUND RESOLUTION FOR PURCHASE OF TRANSPORTATION VEHICLES

The following resolution was offered by _____, who moved its adoption, and seconded by _____, to wit:

WHEREAS, the Board of Education of the Fillmore Central School District has previously established a Capital Reserve Fund for the Purchase of Transportation Vehicles, and

WHEREAS, the Board of Education now wishes to adopt a resolution authorizing the withdrawal and use of One Hundred Twenty Thousand Dollars (\$120,000.00) from such Capital Reserve Fund for the purchase of two (2) 65 passenger gas school buses, and two (2) Chevrolet Suburbans, in accordance with the provisions of the New York State General Municipal Law and New York State Education Law,

NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

1. That the withdrawal and use of One Hundred Twenty Thousand Dollars (\$120,000.00) from the Capital Reserve Fund For the Purchase of Transportation Vehicles is hereby authorized by the Board of Education of the Fillmore Central School District.
2. That the Chief Fiscal Officer of the School District is hereby authorized and directed to withdraw and use up to One Hundred Twenty Thousand Dollars (\$120,000.00) from funds already deposited into such Capital Reserve Fund for the Purchase of Transportation Vehicles.
3. That the withdrawal and use of up to One Hundred Twenty Thousand Dollars (\$120,000.00) from such Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at

the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting _____
Paul Cronk, Vice President	voting _____
Faith Roeske, Board Member	voting _____
Sara Hatch, Board Member	voting _____
Matt Hopkins, Board Member	voting _____

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

9.4 CAPITAL RESERVE FUND RESOLUTION FOR PURCHASE OF MISCELLANEOUS NECESSARY EQUIPMENT

The following resolution was offered by _____, who moved its adoption, and seconded by _____, to wit:

WHEREAS, the Board of Education of the Fillmore Central School District has previously established a Capital Reserve Fund for the Purchase of Miscellaneous Necessary Equipment for use by the School District, and

WHEREAS, the Board of Education now wishes to adopt a resolution authorizing the withdrawal and use of up to Forty-Five Thousand Dollars (\$45,000.00) from such Capital Reserve Fund to pay the cost of purchasing a Pickup Truck with snowplow and liftgate, in accordance with the provisions of the New York State General Municipal Law and New York State Education Law,

NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

1. That the withdrawal and use of up to Forty-Five Thousand Dollars (\$45,000.00) from the Capital Reserve Fund For the Purchase of Miscellaneous Necessary Equipment is hereby authorized by the Board of Education of the Fillmore Central School District.
2. That the Chief Fiscal Officer of the School District is hereby authorized and directed to withdraw and use of up to Forty-Five Thousand Dollars (\$45,000.00) from funds already deposited into such Capital Reserve Fund for the Purchase of Miscellaneous Necessary Equipment.

- 3. That the withdrawal and use of up to Forty-Five Thousand Dollars (\$45,000.00) from such Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting _____
Paul Cronk, Vice President	voting _____
Faith Roeske, Board Member	voting _____
Sara Hatch, Board Member	voting _____
Matt Hopkins, Board Member	voting _____

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

9.5 CAPITAL RESERVE FUND RESOLUTION FOR CONSTRUCTION AND RENOVATION OF SCHOOL FACILITIES

The following resolution was offered by _____, who moved its adoption, and seconded by _____, to wit:

WHEREAS, the Board of Education of the Fillmore Central School District has determined that it will be in the best interests of the School District to establish a Capital Reserve Fund for the Construction and Renovation of School Facilities by the School District, and

WHEREAS, the Board of Education now wishes to adopt a resolution setting forth the terms and requirements for such a Capital Reserve Fund, in accordance with the provisions of the New York State General Municipal Law and New York State Education Law,

NOW, THEREFORE BE IT RESOLVED, AS FOLLOWS:

- 1. That the creation of a Capital Reserve Fund For the Construction and Renovation of School Facilities by the School District is hereby authorized by the Board of Education of the Fillmore Central School District.
- 2. That the creation of a Capital Reserve Fund for the Construction and Renovation of School Facilities by the School District is authorized by Education Law §3651, and that this Reserve Fund shall be known as the Capital Reserve Fund For Construction and Renovation of School Facilities.

- 3. That the purpose of such Capital Reserve Fund is to pay the cost of Construction and Renovation of School Facilities which the Board of Education may determine from time to time is needed by the School District.
- 4. That the Chief Fiscal Officer of the School District is authorized and directed to retain up to a maximum amount of Three Million Dollars (\$3,000,000.00) from budgetary appropriations, unappropriated fund balance, surplus funds, the remaining \$132,000 balance in the current Capital Reserve Fund, and New York State Aid funds, as authorized by the Board of Education, from time to time.
- 5. That the Chief Fiscal Officer of the School District is authorized to invest, from time to time, the moneys of this fund in accordance with the provisions of the General Municipal Law §6-c.
- 6. The funds contained in this Capital Reserve Fund For the Construction and Renovation of School Facilities shall continue for a period of no longer than ten (10) years from its authorization and establishment.
- 7. That the creation of this Capital Reserve Fund is subject to voter approval at a mandatory referendum, and the Clerk of the Board of Education is directed to have a proposition for the approval of such resolution placed on the ballot to be voted upon at the next general election of the voters of the School District, as required by law, and is directed to publish notice of such referendum vote as required by law.
- 8. Withdrawals from this Capital Reserve Fund may be paid out for the purpose of Construction and Renovation of School Facilities only upon authorization of the Board of Education, and approval of a proposition for such expenditure by the voters of the School District, which referendum shall be conducted pursuant to the provisions of Education Law §3651.

The foregoing resolution was put to a roll call vote that resulted as follows:

Dr. Marcus Dean, President	voting _____
Paul Cronk	voting _____
Faith Roeske	voting _____
Sara Hatch	voting _____
Matt Hopkins	voting _____

The President of the Board of Education declared the resolution to be duly adopted and directed the Chief Fiscal Officer of the School District to implement the provisions of the resolution as expeditiously as possible.

Dated: April _____, 2020.

9.6 The board approves the proposed 2020-2021 school budget for Fillmore Central School District in the amount of \$16,581,782.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9.7 Capital Project Resolution Accepting and Awarding a Bid

A motion was made by _____, seconded by _____, to adopt the following resolution:

RESOLUTION DATED APRIL 21, 2020 AUTHORIZING THE ACCEPTANCE OF A BID AND AWARDING OF A CONTRACT BY THE FILLMORE CENTRAL SCHOOL DISTRICT, ALLEGANY AND WYOMING COUNTIES, NEW YORK, PURSUANT TO THE GENERAL MUNICIPAL LAW RELATING TO THE CAPITAL CONSTRUCTION PROJECT OF 2020.

WHEREAS, the Board of Education of the Fillmore Central School District, Allegany and Wyoming Counties, New York, by public notice duly published according to the provisions of the General Municipal Law, invited sealed proposals for the furnishing of materials and labor necessary for a capital construction and renovation project of the buildings of the Fillmore Central School District, and

WHEREAS, all such proposals received were received and opened by officials of the Fillmore Central School District at a meeting held on April 6, 2020 at 3:00 pm, which was the time and place specified in said public notice, or as soon thereafter as was feasible, and

WHEREAS, all such sealed bids have been reviewed by the architects, engineers, attorney and officials of the Fillmore Central School District, and have been duly considered at this meeting by the full membership of the Board of Education, and

WHEREAS, the Board of Education has determined who was the lowest responsible bidder for each of the following specified contracts, that the contracts were in proper form, or that there were technical and formal deficiencies in certain of the bids which did not affect the substance and meaning of the bids and that it was in the interests of the Fillmore Central School District to waive any such informalities for all of the bidders, and that the bidders had submitted bid bonds in the amounts specified and required by the public notice and by the plans and specifications therefor, and

WHEREAS, due consideration of all factors having been given to all such bids and proposals.

THEREFORE, NOW BE IT RESOLVED, that the following bid and proposal by the specified contractor is hereby accepted and the contract be awarded to the named contractor at the amount specified for the contract, and the contract hereby awarded shall include the base bid only, to wit:

- a. General Construction - bid proposal by Kuehne Construction, Inc. is accepted and awarded at a bid price of \$1,065,685, being the base bid.
- b. Mechanical Construction - bid proposal by Mazza Mechanical Services is accepted at a bid price of \$289,800, being the base bid.
- c. Plumbing Construction - bid proposal by Mazza Mechanical Services is accepted at a bid price of \$18,900, being the base bid.
- d. Electrical Construction - bid proposal by Blackmon Farrell Electric is accepted at a bid price of \$326,100, being the base bid.

And be it

FURTHER RESOLVED, that this Board of Education enter into a contract with each of the aforesaid contractors for the amounts specified in the preceding section of this resolution, and in accordance with their bid proposals, and the plans and specifications for said public work, all said contractors to be approved by David T. Pullen, Esq., Attorney for the Fillmore Central School District, and all said contracts shall provide for the furnishing of further security for the performance of said contracts as specified in the aforesaid public notice and plans and specifications, and be it

FURTHER RESOLVED, that the President of the Board of Education or Superintendent are hereby authorized to execute and sign all such contracts and related documents as the representative and agent of this Board of Education, and be it

FURTHER RESOLVED, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Dr. Marcus Dean, President	voting _____
Paul Cronk	voting _____
Faith Roeske	voting _____
Sara Hatch	voting _____
Matt Hopkins	voting _____

- 9.8 The board accepts the Wide Awake Club Library’s request to rescind their request to increase the tax levy by \$5,000 for the upcoming school year.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10. PERSONNEL

11. EXECUTIVE SESSION

11.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

11.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

12. ADJOURNMENT

Superintendent recommends that the board adjourn meeting at _____ AM/PM.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected